

## IOWA TSA CONFERENCE CODE OF ETHICS

Iowa TSA in order to provide a safe, orderly and fun environment for our students has developed the following Code of Conduct for the State Conference.

In general, students are held to the code of conduct enacted by each individual school. TSA is highlighting and clarifying the following points.



### Student Attendees

1. "Delegate" shall mean any TSA member (voting or non-voting) attending the state conference. This includes all advisors, parents, guests, etc.
2. There shall be no defacing of public property. Any damages to the property or furnishings in the Hotel rooms or building must be paid by the individual(s) or chapter(s) responsible. Delegates must follow facility guidelines for not adhering signs, notices, posters, etc. to walls, doors, or any facility surface.
3. Delegates shall keep their advisors informed of their activities and/or whereabouts at all times.
4. Delegates should be prompt and prepared for all activities.
5. Delegates should be financially prepared for all possibilities.
6. Iowa TSA does not allow male and female students congregating in each other's hotel room after curfew. If allowed by your advisor, during the day, male and female students are allowed to congregate so long as the door is kept open.
7. No alcoholic beverages, narcotics, firearms or weapons, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
8. Smoking, using tobacco products, or gambling will not be permitted since a delegate in TSA attire is officially representing TSA.
9. No delegates shall leave the conference hotels unless permission has been received from chapter advisors.
10. Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc., for which they are registered.
11. Identification badges must be worn on the chest at all times by all persons in conference attendance.
12. Chapter advisors will be responsible for their delegates' conduct.
13. Delegates violating or ignoring any of the conduct rules will subject their entire chapter to being unseated and their candidates or competitive events participants being disqualified. Individual chapters or delegates may be sent home immediately at his or her own expense. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
14. Casual wear will be acceptable only during specific social functions as designated.
15. Iowa TSA reserves the right to dismiss any person from the conference for inappropriate actions.

16. Any disruptions that may put TSA in an unprofessional light must be reported to the state advisor. The State Advisor with support from the Conference Coordinator and Board President will have the authority to enforce consequences. Consequences may include part of all of the following: *assessment of any cost of damages that are incurred, notification of advisor and parent/guardian, disqualification from events and removal from the conference (sent home), team associated with the offender may not be allowed to compete and/or face disqualification from the event.*

### **Advisors**

1. Advisors shall conduct periodic meetings with their student delegates and voting delegates for the purpose of reviewing the many conference activities of which they may take advantage, obtaining progress reports, emphasizing time schedules, sharing successes, and overall, to ensure that the students are taking full advantage of the conference and its activities.
2. Advisors shall keep an agenda of their own schedule and give it to their students so that the advisor may be reached during the conference at any time.
3. Each advisor shall be responsible for ensuring that student participants adhere to all conduct practices and procedures as published.
4. The rules, as stated in this Code of Ethics and in the Dress Code are called to your attention for review and apply to advisors and parents as well as students.
5. The students to chaperon ratio shall not exceed 10 students. Advisors shall make sure that their chapters have the appropriate number of chaperones.

### **Safety and Security**

The safety and security of TSA members who attend the conference is of the utmost concern to the governing body of TSA. On site there are security guards provided by the hotel and TSA. Local law enforcement may also be utilized.

Advisors should report any security issues that may arise to the Conferences Coordinator, State Advisor, or hotel security.

As a necessary precaution TSA enforces the following procedures:

- ALL participants must register for the conference.
- Identification (name badges) must be worn on the chest at all times by all participants during the conference.
- Curfew is 11:00 P.M. After that time an adult must accompany any student member/s when outside of their assigned rooms.

Please be advised that personal items brought to the conference for use at the conference are the sole responsibility of the attendee who chooses to bring the items. If a participant chooses to bring items of value, s/he is responsible for their safekeeping at all times. This includes any item of monetary or personal value, including items used in competitive events. TSA accepts no responsibility for replacement of lost, misplaced or stolen items and will not replace such items. This policy applies to all attendees and includes the conference management team and event coordinators.